



**Request for Records Release**

This authorization allows the healthcare provider(s) named below to release confidential medical information and records.

**AUTHORIZATION:** I hereby authorize the office of Apex Dermatology (32144 Agoura Road, Suite 112 Westlake Village, CA 91361 Fax: (818) 889 - 2747 / Office: (818) 889 – 2739):

to release information on \_\_\_\_\_ (Patient’s Name) \_\_\_\_\_ (Patient’s DOB) regarding my medical history, illness or injury, consultation, prescriptions, treatment, diagnosis, or prognosis, including x-rays, correspondence and/or medical records including those from my other health care providers that the above-named health care provider may hold, by means of mail, fax, or other electronic methods.

**To:** \_\_\_\_\_  
\_\_\_\_\_

**The medical information/records will be used for the following purpose:**

Medical Care

**This authorization is:** [ ] Unlimited (all records, excl Substance Abuse, Mental Health, HIV Diagnosis/Treatment)  
[ ] Limited to the following medical information:

**Patient Preference:**

\_\_\_\_\_ Past year (if multiple visits in one year) or past two chart notes, pathology reports, surgical op notes.

\_\_\_\_\_ Complete records

\_\_\_\_\_ Other: \_\_\_\_\_

**DURATION:** This authorization shall be effective immediately and remain in effect until \_\_\_\_\_ (Date).

**RESTRICTIONS:** Permissions for further use or disclosure of this medical information is not granted unless another authorization is obtained from me or unless such disclosure is specifically required or permitted by law. A photocopy of facsimile of this authorization shall be considered as effective and valid as the original. I have been advised of my right to receive a copy of this authorization. Thank you,

\_\_\_\_\_  
Signature of patient *or legal/personal rep. patient*

\_\_\_\_\_  
Relationship *if other than*

\_\_\_\_\_  
Patient name (print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patient’s Social Security Number

\_\_\_\_\_  
Patient’s Date of Birth

\_\_\_\_\_  
Witness name

\_\_\_\_\_  
Witness signature